



Interagency Council on Homelessness (ICH) Strategic Plan Implementation Education and Workforce Development

Workgroup #2 October 20, 2016 MINUTES

Via Teleconference with Public Access At:

4126 Technology Way, Second Floor Conference Room, Carson City, NV 89706

1. **Introductions, Roll Call, and Announcements**

Mr. Dzurenda, as facilitator, called the meeting to order at 10:43 a.m. Mr. Dzurenda noted a quorum was present.

Members Present

Cynthia Carstairs
Ellen Richardson-Adams
James Dzurenda
Kelly Marschall
Steve Fisher

Others Present

Cloyd Phillips

Members Absent

Dennis Perea
Mike Walker
Tyrone Thompson

Staff Present

Vanessa Pickles

There were no announcements.

2. **Public Comment**

There was no public comment.

3. **Review, Discuss and Approve Minutes of October 20, 2015**

Ms. Richardson-Adams moved to approve the minutes, Mr. Fisher seconded and the motion carried.

4. **Review Workgroup #2 Strategic Plan Critical Goals and Strategies and Make Recommendations**

Mr. Dzurenda asked if Workgroup members had any comments or any suggestions what should be changed on the Strategic Plan. He said he plans to meet with Mr. Perea and reach out to the agencies that have been identified as leads in achieving the Strategic Goals assigned to the Workgroup.

Mr. Fisher said if the Workgroup does wish to change any of the goals, the changes should be discussed and presented at the full ICH meeting.

Ms. Marschall said the Goals and Strategies were adopted in 2015 prior to the completion of the WIOA [Workforce Innovation and Opportunity Act] plan. She added there are a few items on that plan that the ICH could potentially support.

Mr. Fisher said, while DETR [Department of Employment, Training and Rehabilitation] is still waiting on approval from the Department of Labor, he agreed there are items the Workgroup can extract and focus on that fit many of the established goals.

Mr. Dzurenda asked if anyone submitted a report of the completed Strategies at any Council meetings as the Strategic Plan lists a timeline on when items are expected to be completed.

Ms. Marschall said since the Workgroup has been unable to meet, it has been difficult to assess what has happened, so no progress has been reported.

Mr. Dzurenda said the Workgroup should keep the same goals and he and Mr. Perea will contact the agencies listed under the “lead” section on the Strategic Plan to identify representatives to assist the Workgroup with achieving the Goals set forth.

Ms. Marschall moved to approve the action Mr. Dzurenda suggested, Ms. Richardson-Adams seconded and the motion carried.

5. Develop Decision Making Guidelines for ICH Strategic Plan Strategies and Make Recommendations

Ms. Marschall said the Goals on the Strategic Plan are all still valid, but the Strategies to achieve the goals are what really need to be re-assessed. Ms. Marschall gave an update regarding Goal 3 which states, “Determine eligibility and apply for all mainstream programs and services to reduce people’s financial vulnerability to homelessness.” She said Nevada does have a State SOAR [SSI/SSDI Outreach, Access and Recovery] coordinator who has been providing SOAR trainings across the state to caseworkers to teach them how to assist individuals when applying for services.

Ms. Marschall said the SOAR coordinator submitted a report that was included with the last biannual report for CABHI [Cooperative Agreements to Benefit Homeless Individuals]. Ms. Marschall said she could make that report available to show what has been accomplished. She added that under Goal 3, Strategies 4.3.2 and 4.3.3, significant progress has been made. Ms. Marschall referenced Strategy 4.3.1 which states, “Identify gaps in wraparound services e.g., behavioral health, life skills, education, financial literacy, basic needs, transportation.” She said there have been multiple gaps analyses done within the DPBH [Division of Public and Behavioral Health].

Ms. Marschall asked Ms. Richardson-Adams to expand on the analysis that was done.

Ms. Richardson-Adams said there was some analysis done, but because she did not have the reports in front of her, she could not further expand. She told the Workgroup she would have that information available for the next meeting. Mr. Dzurenda said he would follow up with Ms. Robson and Ms. Richardson-Adams regarding the gaps analysis.

Mr. Fisher moved to place item 5 on the agenda for the next meeting, Ms. Richardson-Adams seconded and the motion carried.

6. Discuss and Identify Additional Collaborators Needed to Meet Strategic Plan

Mr. Dzurenda asked the Workgroup for suggestions on additional members.

Mr. Fisher suggested someone from the Department of Education.

Ms. Richardson-Adams asked what kind of assistance the Department of Education (DOE) could bring to the Workgroup.

Mr. Fisher said they are the lead agency listed on Strategies 4.2.1, 4.2.2 and 4.2.3, and someone who can contribute on the education piece of the Goals would be helpful.

Ms. Carstairs recommended the Workgroup add someone from Children in Transition (CIT).

Ms. Marschall suggested the Workgroup add a representative from the DOE and the SOAR coordinator.

Mr. Dzurenda said he would follow up with the agencies mentioned.

Mr. Fisher moved to place item 6 on the next agenda, Ms. Marschall seconded and the motion carried.

7. Discuss Progress Report to ICH

Mr. Dzurenda noted, while there is not much to report at the full Council meeting, he would bring forth the draft minutes from today's meeting to present at the scheduled October 21 meeting.

8. Discuss Date of Next Meeting Date of November 17, 2016 and Approve Agenda Items

The Workgroup decided the preceding Thursday, November 10, 2016, worked better for everyone's schedule. Ms. Marschall moved to approve the next meeting date, Ms. Richardson-Adams seconded and the motion carried.

9. Public Comment

There was no public comment.

10. Adjournment

With no further business to discuss, Mr. Dzurenda called the meeting to adjourn at 11:05 a.m.